State of Wisconsin
Emergency Medical Services Advisory Board
Emergency Medical Services Data Management and Systems Quality Meeting Minutes
April 7, 2014

Members in attendance: List with WI EMS Office.

Others attending: List with WI EMS Office.

Call to Order: Meeting called to order by Carrie Meyer at 9:02.

Introductions: Everyone in attendance introduced him or herself.

Approval of Minutes: Minutes moved for approval from December and 2nd, approved.

Chair Report:
All board members will be sitting at the table the entire time and the agendas will be structured to move faster.

Comments from Committee Members:

Ad Hoc Committee Report: None

Unfinished Business:

Action Items:

#	ITEM	DISCUSSION	DISPOSITION	PERSON RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	WARDS Compliance Report	There are services that are not in compliance with updating WARDS. The EMS Office has reached out to them and will continue to do so.	Continue reaching out to services	Chuck	
2	WARDS Data Survey Status	Decided to send the survey out through EMS Office but it needs to go through approval. Unable to find the original survey.	Carrie to send Chuck and Jenny the survey to put it in the EIA process.	Carrie/EMS Office	

3	Imagetrend Elite	Data migration in progress. Only bringing the currently active services over to NEMSIS. Expect migration to be complete by end of April. Still expect July 1 to have services beta test the system to ensure it is working properly. Currently will go into effect December 31, 2015. However, there has been talk of pushing back the date. Training webinars will be created after the migration is complete and will be posted on the website.		Chuck	
4	Stroke Data Confirmation	Using WARDS, there are two templates that can be used. One has a separate stroke tab. EMS Office plans to send information to all third parties that are sending data to WARDS to upload stroke data.		Chuck	
5	WI TRAC Update	WI Trac trainings wrapped up the first week in Feb. Held about 40 training sessions. Training was focused on overall WI Trac system and did not focus on patient tracking. Deb Van Matre is working with EMS Office to ensure all of the EMS services in the state are uploaded to WI Trac. Looking for a few ems services per region to participate in patient tracking pilots.

Smart phone apps for Intermedix and WI Trac are available. Paul to provide patient tracking pilot update at next meeting. | | | |
| 6 | E-Licensing | Migrating to NEMSIS Elite will change the system so data can flow both ways between WARDS and E-Licensing. Service directors will be able to pull more reports now, more user-friendly. | | | |
| 7 | Image Trend Hospital Hub | Glitch 2 weeks ago when it was not showing all of the reports for individual hospitals. All hospitals are now updated in Image Trend.

No cost additional to hospitals at this time for the | | | |

		hub verses the bridge. But could be cost to services that want to see reports quicker.			

New Business:

Public Information Reporting is a new goal. Comment about the data on the Wisconsin EMS banner. Response time should be reflected from time of call until arrival on scene. Imagetrend put the banner together for every state. The concern - is response time the best measurement for a no lights or sirens? The banner doesn't include weather, traffic, etc. variables and we don't want to promote an unsafe situation. Consider putting state prospective out there. Chuck to check with Imagetrend about 3-6 month rolling data being included with monthly data as variables, may differ month to month. Talk about this more at next meeting.

Suggestion for EMS Office to put together a report containing a few of the statistics/model template for services to use for EMS week – feel it is an opportunity to get something out there for EMS week. Could include the number of runs in the state, etc. It is better coming from the locals instead of the state. EMS Week information is available at http://www.acep.org/emsweek/. Committee (Carrie and Mindy) to send links and information to office to send out to service directors for EMS week. The board can send a report to the governor and copy the legislators on EMS Week . Carrie will put something together for tomorrow for board approval.

Concern - Talked about setting benchmarks for response times in the past and the concern about creating liability issues. But with all of the data we are collecting, what are we setting for benchmarks? Rural, urban, volunteer, full-time, service area, and varying levels of resources have different challenges for response times. Hoping to run reports on this in the future. Unsure if any other states have made a statement or set response times for their services but EMS Office to reach out to partners to ask, and if so, what they used for data to make their decisions. Need to remember what is the best for the patient. Suggestion to create an educational component for services and how to use their own data to look at response times and other variables unique to their service

Put on agenda for next meeting to look into recording and looking at first responder time to patient vs. ambulance arrival on scene.

Correspondence: None

Agenda for Next Meeting:

Next meeting date: April 7, 2015.

Adjournment: Motion to adjourn by Dr. Colella, 2nd by Craig Nelson, carried. Adjourned at 9:54 am

Respectfully submitted,

Christy Thatcher-Baguhn